

# Integrated Impact Assessment Screening Form – Appendix 2

Please ensure that you refer to the Screening Form Guidance while completing this form.

## Which service area and directorate are you from?

Service Area: Corporate Building Services

Directorate: Place

### Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

### (b) Please name and fully describe initiative here:

All Wales Framework for Asbestos Surveying/Inspection Services, Testing/Analytical Services, and Removal of Asbestos Works. What will this framework do?

This Asbestos Framework is in 3 Lots and split into 8 Regions bringing together all 3 elements within the technical Specification of Asbestos under 1 Framework and one set of terms and conditions.

Swansea as the lead Authority developed a complex Framework to accommodate all Local Authorities and other named public bodies, ensuring compliance with Legal and Procurement requirements.

More efficient delivery of service due to availability of Framework Contractors ie. Process saving due to individual Authorities not requiring the quotation process resulting in cost savings throughout all regions.

Process has delivered approved and competent contractors who can be called upon to deal with any Potential Asbestos Exposure in a prompt and efficient manner in line with current Legislation.

Economy of scale has encouraged competitive pricing.

### Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches? Please provide details below – either of your activities or your reasons for not undertaking involvement**

This is an All Wales Asbestos Framework and has been completed in collaboration across the Public Sector and other Procurement organisations in Wales to drive economies of scale and secure value for money.

**Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:**

- a) Overall, does the initiative support our Corporate Plan's Well-being Objectives when considered together?  
     Yes                       No
  
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?  
     Yes                       No
  
- c) Does the initiative apply each of the five ways of working?  
     Yes                       No
  
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?  
     Yes                       No

**Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)**

High risk

Medium risk

Low risk

**Q6 Will this initiative have an impact (however minor) on any other Council service?**

Yes                       No                      If yes, please provide details below

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### **Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?**

This initiative is a procurement process, which has been undertaken to establish an All Wales Asbestos Framework with Swansea Council being the Lead authority setting up this Framework. The Framework is divided into 3 Lots:

Lot 1 Asbestos Surveying/Inspection Services.

Lot 2 Asbestos Testing and Analytical Services.

Lot 3 Asbestos Removal works.

This Framework will cover all Asbestos Services on all existing Council properties, Public buildings and Schools throughout Wales. The Initiative will make sure we have suppliers that are reliable accredited and have been vetted and passed all the basic mandatory standards and expected business practices that we require as a reputable council.

By providing this service we will have accredited experienced suppliers who can provide asbestos services for all Housing, Schools and Public buildings for any maintenance or major refurbishment projects for the next 2 years or 4 years if the available extension is taken.

Asbestos is a class 1 carcinogen and therefore has stringent legislation which has to be adhered to hence the importance of having accredited experienced suppliers to call upon when required. Asbestos is only dangerous if disturbed or found to be in poor condition therefore it important that all asbestos present in buildings is managed accordingly to limit the potential exposure to airborne asbestos fibres.

By having this framework in place we will have the ability to call on the expertise of our suppliers to deal promptly with any potential exposure in any of our Council Housing, Schools or Public Building stock therefore protecting our Tenants, School children, Teaching staff, Work force and the General Public who may use our buildings.

### **Outcome of Screening**

#### **Q8 Please describe the outcome of your screening below:**

- **Summary of impacts identified and mitigation needed (Q2)**
- As a team we have assessed the impact and risk level of this initiative going ahead and that the impact would be extremely low, In fact we feel there will only be a positive impact when as a Council our aim is to protect all from possible asbestos exposure. We have a data base of Asbestos surveys on all of our properties which identifies whether any asbestos is present in the buildings, this is managed centrally by the asbestos department and is available for all the work force to check prior to undertaking any works. Should any accidental damage take place then we have emergency procedures we would follow whereby we would isolate the area and would utilise the asbestos Framework to call on a supplier to deal with this issue immediately therefore limiting risk to all concerned.
- **Summary of involvement (Q3)**
- All Tenders were invited under the Open Procedure. The opportunity was advertised in the Official Journal of the European Union (OJEU) via Sell2wales. The tendering process was conducted electronically via the eTenderWales tendering portal. The Council intention is to enter into a Framework agreement with 6 providers for each Lot, Legal, Democratic Services and Procurement, Finance Corporate Building Services and access to services will all check the details via a report and a scoring document prior to award letters being sent and the start of the Framework.
- **WFG Considerations (Q4)**
- **Project has aligned with WFG- Within the Tender documents, we refer to Well-being of future Generations (Wales) Act 2015,**

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Environment (Wales) Act 2016 advising that each Public Bodies are committed to delivering the requirements through their individual Corporate Wellbeing objectives and collectively through the Public Service Boards Local Well-being Plans.

- The Framework included any call off over £50,000, community benefits will need to be included by each local authority / Public Body.
- The Framework has been split in to Lots/Regions so the Local economy and SME should benefit and suppliers will be paid within 30 days.
- The Framework has been done in collaboration across the Welsh Public sector and other Procurement organisations in Wales to drive economies of scale and secure value for money.
- **Any Risks identified (Q5)**
- Low Risk, The Framework will assist Swansea Council in managing the risk of asbestos exposure.
- **Cumulative impact (Q7)**
- All maintenance and refurbishment work can progress safely as the Framework gives us access to approved competent suppliers to assist with any asbestos issues that may arise which in turn will help protect the people of Swansea from potential asbestos exposure.

(NB: This summary paragraph should be used in the relevant section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

<b>Screening completed by:</b>
<b>Name:</b>
<b>Job title:</b>
<b>Date:</b>
<b>Approval by Head of Service:</b>
<b>Name:</b>
<b>Position:</b>
<b>Date:</b>

Please return the completed form to [accesstoservices@swansea.gov.uk](mailto:accesstoservices@swansea.gov.uk)